

Moose Pass Community Hall

✓ Post Usage Checklist

The Moose Pass Community Hall is a public service building that the Moose Pass Sportsman's Club (MPSC) is proud to be stewards of and hope that each of you will take pride in the space as well!

Do your part in keeping this community space well taken care of and loved! As volunteers ourselves, the MPSC Board of Directors knows that it takes all of us to pitch in and we hope you can use the list to ensure you are leaving the hall better than you found it!

POST USAGE CHECK LIST

- ✓ Please clean all areas used by event, this includes the:
 - Hallways
 - Carpets
 - Kitchen (all surfaces, stove, refridgerator)
 - Bathroom
 - Main hall area.

*No dirt, rocks, etc. should be found after use. If the hall was dirty when you arrived, please notify the VP listed below.
- ✓ Please do not dispose of large quantities of bleach products into sink/toilet, only use products that are available.
- ✓ Put chairs in back closet (stacked neatly please)
- ✓ Break down and pile tables in neat stack (where you found them)
- ✓ Pack out all garbage that you packed in! Please take garbage in bathroom, kitchen, and hall even if only a few pieces of trash.
- ✓ Turn heat to 60 degrees upon leaving building

- ✓ Lock and close door tightly behind you (if you turned the nob to keep the door unlocked during your meeting, please be sure to turn it to the locking position)

For questions, more information, or to report an issue/shortage in supplies (i.e. toilet paper, paper towels, ect.), please contact:

Bobbie Jo Kolodziejski, Vice President

Moose Pass Sportsmen's Club

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